



West Rockhill Township

1028 Ridge Road
Sellersville, PA 18960
215-257-9063
Fax 215-257-0701
www.westrockhilltownship.org

ACCESSORY HOME OCCUPATION PERMIT APPLICATION

Applications cannot be processed without two copies of a property plan.

Property Owner's Name: _____ Date: _____

Business Owner's Name (if different): _____

Property Address: _____

Tax Map Parcel Number _____ Zoning District _____

Phone: _____ Email Address _____

Business Name: _____

In detail, please describe your home business:

What is your lot size (in either acres or square feet)? _____

What is the total square footage of your home? _____

What is the square footage of the ground floor of the principal residential structure, excluding garage? _____ sq. ft.

What is the total square footage that will be devoted to the home occupation? _____ sq. ft.

What area and /or rooms of the residence will be used for the business? _____

If the floor area devoted to the home occupation is more than 25% of the principal residential structure ground floor, or 800 square feet, whichever is less, the application will be denied.

Details of the Home Occupation

Number of people engaged in business at the residence who live at the residence? _____

Number of people engaged in business at the residence who do not live at the residence? _____

What are the hours of operation? _____

Number of clients/customers expected to visit the residence per week for business? _____

General Questions

Does the property already have a Home Occupation Permit Yes ___ No ___ **If yes, the application will be denied.**

Will the home occupation be carried on entirely indoors? Yes ___ No ___ **If No, the application will be denied.**

Will the appearance of the residential structure be altered in any way which will cause the premises to differ from its residential character? (e.g., through the use of colors, materials, construction, lighting, show windows, or advertising visible outside the premises to attract customers or clients) Yes ___ No ___ **If yes, the application will be denied.**

Will there be any equipment or processes that create noise, vibration, glare, fumes, odors, dust, electrical interferences or other disturbances? Yes___ No___ **If yes, the application will be denied.**

Will there be equipment or process that creates visible or audible interference with any radio/television receivers off the premises? Yes___ No___ **If yes, the application will be denied.**

Will there be any outside storage of materials or refuse? Yes___ No___ **If yes, the application will be denied.**

Will business deliveries be made to the residence? Yes___ No___ **If yes, please provide a brief description describing the frequency, type, and anticipated time of deliveries** _____

Parking and Vehicles

How many parking spaces will be provided for the residential use? _____

How many commercial vehicles will be parked on the property? _____

What type of commercial vehicles will be parked at property? _____

Will the commercial vehicles be parked in a garage or enclosed structure? _____

If more than one commercial vehicle is parked outside of a garage or an enclosed structure, the application will be denied.

Will vehicles be parked in the front yard?
Yes___ No___ **If yes, the application will be denied.**

Will vehicles be parked less than 10 feet from the property line?
Yes___ No___ **If yes, the application will be denied.**

If there will be 3 or more off street parking spaces, will the parking be screened by evergreen hedge material placed on 3 foot centers or a four to five foot fence for a visual screen?
Yes___ No___ **If no, the application will be denied.**

Will there be manufacturing, processing or sales conducted on the property?
Yes___ No___ **If yes, the application will be denied.**

Signs

Will there be a sign on the property? Yes___ No___
If so, a sign permit will be required under separate application.

I hereby certify that all the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Signature of Applicant _____ Date: _____

FOR TOWNSHIP USE ONLY	
Zoning Officer/Code Enforcement Officer _____	
Date _____	Approved ___ Denied ___ Fee: \$ _____
Reason for denial: _____	
