

West Rockhill Township  
Conservation Committee Meeting Minutes  
November 17, 2016

**Call to Order:**

The November 17, 2016 Conservation Committee meeting was called to order at 7:00 PM at the West Rockhill Township municipal building.

**Elected Officials:**                   \*Absent

Supervisors:

    \*Donald Duvall

    \*Jay Keyser

    \*James Miller

**Appointed Officials:**

Committee members:

    Elizabeth (Betsy) Branson

    \*Vera Cole

    David Collingwood

    Karina Rilling

    Michael Schrameyer

**Township Manager:**

    \*Greg Lippincott

**Visitors Registered:**

    Pamela West

**Conservation Committee Activity:**

**Approval of Minutes:**

Minutes of the September 15, 2016 meeting were approved as written.

**Old Business:**

1. Database Updates –The database was updated by Michael Schrameyer and is now current. Since it is password protected it was discussed how best to gain access by committee members and township officials. Greg was able to place all the information on Google Drive and provided the necessary links to each committee member by email.

Only three people will be permitted to enter information onto the database, namely, Judy Decker, Greg Lippincott and Michael Schrameyer.

2. Logo- The BOS approved payment for the newly designed Conservation Committee logo pending receipt of an invoice from the graphic designer Nancy Schnabel.

The logo will be used on all official Conservation Committee business.

3. Newsletter- Property scorecard- in the next newsletter, the CC will publish a Township map showing all preserved properties but without the owner's name. Instead, each property will list the conserved acreage. Greg who will be contacted by David will contact the Township engineer to create this map. Michael will provide a current scorecard to accompany the first featured map.

The CC featured the Manderfield Preserve in the fall newsletter. The spring issue will contain an in depth article on the Sailer Wilderness Preserve. Vera Cole will be contacted to write the article.

4. Conserved Property signs- David Collingwood and Greg Lippincott marked the site of the replacement sign for the Lichty farm. The last remaining open space sign (which has been stored in the municipal building basement) will be installed.

**New Business:**

The Township solicitor brought up a heretofore unnoticed possible problem: the public v. private correspondence. Greg has been following procedures on our BOS approved 'checklist.' This very important issue will be explored further.

**Adjournment:**

The meeting adjourned to Executive Session.

**Next regularly scheduled meeting – Thursday, January 19, 2017 at 7:00 PM**