



**WEST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

**Meeting Agenda
February 20, 2019**

Call to Order/Pledge of Allegiance *Please silence cell phones during the meeting*

1. Public Comments on Agenda items – *Please state name & address*

2. Announcements

- Executive Session to follow this evening's meeting

3. Consent Agenda

1. January 16, 2019 Minutes
2. Wynn Plan Review Status & Escrow Release
3. Emergency Services Report
4. Building/Zoning & Building Permit Report
5. Public Works Report
6. Planning Commission: Chris Derstine

4. Confirmed Appointments

6. Committee Reports

- Park & Recreation Report: Dave Reiss
- Conservation Committee: Michael Schrameyer

7. Commission Reports

- Police Report: Chief Rod Blake
- Joint Recreation Authority: Jim Miller

8. Tax Collector's Report: Suzanne Clarke

9. Engineer's Report: Steve Baluh, P.E.

- MS4 Stormwater Plan - Hearing

10. Solicitor's Report: Mary Eberle, Esq.

- Resolution 2019- Adopting Comprehensive Plan Update

11. Township Manager's Report: Greg Lippincott

- Treasurers Report/ Payment of Bills
- Comprehensive Plan Update-Public Hearing and Consideration of Adoption
- Public Works Roof Quotes
- Authorization to Advertise for Administrative Assistant / Part Time
- Video tape / Audio polices

12. Old Business

13. New Business

14. Public Comment - *Please state name & address*

Adjournment

**West Rockhill Township
Board of Supervisors Meeting Minutes
February 20, 2019**

Call to Order

The meeting was called to order at 7:00 p.m. at the West Rockhill Township building by Chair Don Duvall, who led the Pledge of Allegiance.

Elected Officials *(Absentees noted with asterisk*)*

Chairman: Don Duvall
Vice Chairman: Jay Keyser
Member: Jim Miller
Tax Collector: Suzanne Clarke*

Appointed Officials

Township Manager: Greg Lippincott	Conservation Committee (CC): Don Duvall
Township Solicitor: Mary Eberle	Park and Recreation (P&R): Dave Reiss
Township Engineer: Steve Baluh	Joint Recreation Authority (JRA): Jim Miller
PRPD: Chief Rodney Blake	Township Secretary: Judith Decker*
Planning Commission: Chris Derstine *	

Visitors Registered

Sue Furlong of Barndt Road, Bernie Duvall of Rosecliffe, David Collingwood of Barndt Road, Anthony Boegner of Clymer Avenue, John & Patrice Sweriduk of Ridge Valley Road, Jim & Jane Strohm of Tower Road, Elizabeth Herrington, Jerry Guretse of the Telford Fire Department, and Bob Keeler of the News Herald

Public Comments on Agenda Items: none**Announcements**

Mr. Duvall announced an Executive Session following the meeting regarding real estate and personnel.

Consent Agenda

1. January 16, 2019 Minutes
2. Wynn Plan Review Status & Escrow Release
3. Emergency Services Report
4. Building/Zoning & Building Permit Report
5. Public Works Report
6. Planning Commission Report

Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the Consent Agenda.

Confirmed Appointments: none**Committee Reports**

Park & Recreation Committee Report: Dave Reiss

Chair Dave Reiss reported on the February 14 meeting. Park and Rec recommended Jodi Cutaiar to be appointed to P&R with Doug Hansen and Bonnie Stump as Alternates; BOS tabled any action until next month's meeting. Mr. Reiss spoke about the Little Free Library, the Fishing Derby, Movie Night, Septemberfest and the 2 additional play equipment items being installed in the tot lot. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the Park & Recreation Report.**

Conservation Committee Report: Michael Schrameyer

Mr. Schrameyer read the Conservation Committee report which is on file at the Township Building. Public comment was taken from Sue Furlong and Cliff Cole regarding pest insects. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the Conservation Committee report.**

Pennridge Regional Police Department (PRPD) Report: Chief Rod Blake

Chief Blake gave the PRPD report. Mr. Miller introduced "Pill Pod" locks for the public, they will be available free at the PRPD station next week. Mr. Keyser asked Chief Blake to write a letter to Penn DOT regarding the condition of Bethlehem Pike. Public comment was taken from Bob Linden and Patrice Sweriduk addressed by the Chief and BOS. **Mr. Keyser made a motion to accept the Police Report seconded by Mr. Miller and carried.**

Joint Rec Authority Report: Jim Miller

Mr. Miller gave the Joint Rec Authority Report on the Holiday House Pool activities for 2019. **Mr. Duvall made a motion to accept the Joint Rec Authority Report seconded by Mr. Keyser and carried.**

Tax Collector's Report: Greg Lippincott

Mr. Lippincott presented the Tax Collectors report. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the Tax Collector's Report.**

Engineer's Report: Steve Baluh, P.E.**Municipal Separate Storm Sewer System (MS4) Public Hearing**

The Township Engineer reviewed the status of the Township MS4 program and PADEP requirements and presented a summary of the draft Pollution Reduction Plan (PRP), duly advertised. The Township Manager confirmed that no comments were received by the township since the publication. The Township Engineer addressed a few general questions from the public and the Board of Supervisors discussed optional methods for sediment reduction, construction costs, and possible funding sources. Public comment was taken. Michael Schrameyer commented on 2 driveways on PennDOT roads causing an icing condition. Tony Boegner commented on options for stormwater projects in the Township. John Sweriduck asked about the costs the Township would have to absorb. After discussion, **Mr. Miller made a motion seconded by Mr. Keyser and carried to adopt the Pollution Reduction Plan.**

Mr. Miller made a motion seconded by Mr. Keyser and carried to approve the Engineer's Report.

Solicitor's Report: Mary Eberle, Esq.**Comprehensive Plan Public Hearing**

Mrs. Eberle asked to wait to adopt the resolution until after the hearing in the Manager's report. **Mr. Duvall made a motion seconded by Mr. Miller and carried to approve the Solicitor's Report.**

Manager's Report: Greg Lippincott**Treasurer's Report/Payment of Bills**

Mr. Lippincott presented the Treasurer's Report, which is on file. **Mr. Duvall made a motion seconded by Mr. Keyser and carried to approve the Treasurer's Report ending January 31, 2019, and to pay the bills as reported for January 11 through February 13, subject to Audit.**

Resolution 2019-05 Comprehensive Plan Update – Public Hearing and Consideration of Adoption

Mr. Lippincott informed the Board the draft plan had been advertised for tonight's meeting and public presentations of the Draft Comprehensive Plan were made at the Comprehensive Plan meeting, Planning Commission meeting and last month's Board of Supervisors meeting. Mr. Duvall then opened the hearing asking for public comment. Mr. Sweriduck wanted to thank the Bucks County Planning Commission on the professional job they did. Cliff Cole had questions about trails. With no further comments, Mr. Duvall closed the hearing. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve Resolution 2019-05 adopting the Comprehensive Plan.**

Public Works Building Roof Quotes

Mr. Lippincott presented the Board with Roof Quotes with Tim Schaffer Roofing being the lowest bidder at \$18,125.00. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the Tim Schaffer Public Works roof quotes.**

Authorization to Advertise for Administrative Assistant / Part Time

Mr. Lippincott requested authorization to advertise for a Part Time Administrative Assistant. **Mr. Keyser made a motion seconded by Mr. Miller and carried to approve the advertisement for the position.**

Video tape / Audio Policies

Mr. Lippincott present a videotape / audio policy to the Board of Supervisors and asked permission to draft a resolution for the Board of adopt. **Mr. Miller made a motion seconded by Mr. Keyser and carried to authorize Mr. Lippincott to draft a resolution.**

Old Business

Mr. Miller asked the Board if they had decided if the Township should video tape the BOS meetings as he thinks there should be an official version. Mr. Keyser said he was opposed to it. Mr. Duvall asked for it to be tabled. No action was taken. Public comment was taken by David Collingwood and Michael Shrameyer spoke in favor of video tapping the meetings and having cameras for security. Tony Boegner asked if the Township could stop the public from videotaping the meetings if the Township recorded its meeting. BOS responded that the public would still be able to video tape the meetings. No action was taken; tabled.

New Business

Mr. Duvall spoke about the Adelpia Compressor Station. Public comment was taken from Cliff Cole, who complimented the Staff on the Township's letter to FERC.

Public Comment

Tony Boegner had a question about the Planning Commission on Consent Agenda.
John Sweriduck spoke in favor of video taping the meetings and having cameras for security.
Jane Strom spoke in favor of video taping the meetings and having cameras for security.

There being no further business, a motion for adjournment was made by Mr. Keyser seconded by Mr. Miller and carried at 8:25 p.m.

Respectfully Submitted,



Greg Lippincott
Manager